



4th September 2020

Dear Parent/Carer

Re: School Opening, Monday 7th September

We are delighted to be returning to a full school on Monday 7th September and hope your son/daughter is looking forward to Mill Green again.

Given the current climate we find ourselves in, a number of routine procedures have had to be modified for everyday school; we are of course trying to keep things as 'normal as possible', whilst following stringent health and safety guidelines.

I hope the following points will clarify a number of issues:

- The transport department should have arranged pick up/drop off with you for minibuses, if applicable.
- If your son/daughter is being dropped off by car please arrive no earlier than 9am and pick up by 3.15pm at the student entrance; this will then allow minibus access. We will try and co-ordinate this smoothly, however it will be busy so please be patient and remember student safety is our primary concern.
- Coats and bags (containing essential items only) are allowed in school; please keep hygiene products and changes of clothes in them if applicable. These will be stored in classrooms.
- Packed lunches should be in disposable bags/wrapping, and whilst water bottles are allowed we ask that they remain in school at the end of each day for sanitisation. Water will be supplied in school daily via class teams.
- Pens, pencils etc should not be brought in, we will provide these.
- Similarly, please do not send in students with a mobile phone – these need to be kept a home.

I hope you do not find these expectations onerous and restrictive; we have tried to keep changes to a minimum, but are sure you will understand the key priority is the safety of all students and staff here at Mill Green.

We are tremendously excited at school resuming and hope the learning, enjoyment and rewards we all get from our time here soon return.

Yours faithfully

Warren Brooks